

HIGH SCHOOL APPLICATION CHECKLIST FOR ADMISSIONS FOLDER (SAMPLE)

LAST NAME _____ FIRST NAME _____

- _____ Application Received on _____
- _____ Pastor Evaluation
- _____ Teacher/Principal Evaluation
- _____ No. 1 _____ No. 2
- _____ For Catholics: Certificate of Baptism
- _____ Standardized Test Scores
- _____ Transcript
- _____ Placement Exam
- _____ Interview

ADMISSIONS COMMITTEE RESULTS

_____ Clear Admission _____ No Admission

_____ Conditional Admission: Pre-Algebra Language Arts Reading

- No D's, F's, NI's or _____ on June report.
- Make-up any/all D's and F's in summer school.
- Attendance at daily tutorial program in Fall.
- Weekly progress reports in Fall.
- Submit **official** transcript by _____
- Other _____

_____ Incomplete.

- No D's, F's, NI's or _____ on June report.
- Submit **official** transcript by _____
- Other _____

Notes: _____

INCOMING STUDENT CHECKLIST

Parent/Student Pledge _____ Emergency Card _____

_____ Immunization Record _____ Signature Card

Registration Deposit Paid _____ Date _____

Registration Balance Paid _____ Date _____

